



## Easing Your Burdens

Conflict of Interest and Gift, Travel, and Entertainment disclosure requirements are notoriously problematic. They are too often an afterthought for staff and a tiresome game of chase for E&C and HR leaders.

Ethico's Disclosure Forms system **can spare you the hassle.**

### Save Time

Time is one of the most precious commodities for E&C and HR professionals. There is no reason for a highly automatable process like disclosure distribution and management to take time away from meaningful initiatives. Our tool allows you to shave time off of the process with:

- Automatic distribution & fewer manual steps
- Forms sortable by department, seniority, etc.
- Scalability at any level

### Boost Participation

There are ways to simplify intake to maximize participation. You should be achieving 80 to 95% participation across major employee groups. Ensure your disclosure process does not create an inconvenience for respondents or yourself. With our solution you will be about to boost participation through:

- Structured data collection
- Optimized for mobile devices
- Templates & configurable forms

### Streamline Process

Try keeping everything in one place with disclosures flowing easily from intake to review to follow-up. Make certain your disclosure process moves from one stage to another with minimal manual handling and sorting. There is no need to search through files or save documents one at a time to databases with a tool which offers:

- One location for reporting
- Automatic triggers for high severity issues
- Integrated policy attestations

### Maximize Your Effectiveness

Use dashboards and analytics to measure completion rates and trends in data. Maximize the effectiveness of your disclosure process by integrating it with case management functions or intake. Pinpoint disclosure hotspots and cross reference disclosures to possible systemic ethics and compliance violations. Maximize your efforts once you have:

- Set up custom dashboards
- Access fully auditable reports
- Acquire better actionable information